**Discovery Institute Translation Permission Request Form**

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*Please complete and return to Katherine West,* *kwest@discovery.org**.*

Thank you for requesting permission to translate materials owned or managed by Discovery Institute. We are a small organization, and we receive more requests for translations than we can handle in a timely manner. So please understand that it may take a significant amount of time to actually evaluate your request, to investigate the relevant rights, and to make a final decision. In fact, sometimes it can take 12 months or more for us to reach a final decision. Also understand that unless the material you seek is directly published or produced or controlled by Discovery Institute, we may not have the authority to authorize a translation. In an effort to expedite matters, we have adopted this form to request information in a standard format.

**General Information Applicable to All Requests**

1. Name of person/group seeking to translate material:

2. E-Mail of person/group seeking to translate material:

3. Phone number of person/group seeking to translate material:

4. Postal mailing address of person/group seeking to translate material:

5. Biography or background information on person/group seeking to translate material: *(Please provide background about yourself or your group that will help us evaluate your request. Information about qualifications, achievements, previous works on intelligent design, connections to Discovery Institute Fellows or staff, etc. would be helpful. Urls to websites or social media accounts of your organization would also be helpful.)*

6. Please provide contact information for 2 character references for yourself or your group (if you know a Discovery Institute Fellow or staff person who can vouch for you, please be sure to include them):

a.

b.

7. How did you learn about Discovery Institute?

**Specific Information to the Material You Want to Translate**

**Translation of Book**

1. Name and author of the book:

2. Who will translate the book? And what are their qualifications as a translator (past books, etc.)?

3. Who will publish the book? Where are they located? Where will they distribute the book? And what are their qualifications as a publisher?

4. What formats will the book be published in? *Note: It is essential that you put in the print run (the number of copies) you want to produce for paperbacks and/or hardcovers. We also need the suggested retail price for each format of the book you want to produce. We can’t evaluate your request or make a decision without this information.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Format** | **YES/NO** |  | **RETAIL PRICE** |
| Paperback |  | Print Run: |  |
| Hardcover |  | Print Run: |  |
| Kindle |  |  |  |
| EPUB |  |  |  |
| Nook |  |  |  |
| iBook |  |  |  |
| Other (describe): |  |  |  |
| Other (describe): |  |  |  |

5. What is your timeline for publishing the book? (When do you hope to publish it?)

6. Are you able to pay royalties or a fee to translate/publish this book? If so, describe the amount or rate.

7. Please provide any additional information you may think would be helpful to us as we evaluate your request.

**Translation of Article**

1. Name and author of the article.

2. Who will translate the article? And what are their qualifications as a translator?

3. Who will publish the article? If online, describe the website and provide url. If in a published book or pamphlet, describe the publisher, the print run, and where/how it will be distributed.

4. What is your timeline for publishing the book? (When do you hope to publish it?)

5. Please provide any additional information you may think would be helpful to us as we evaluate your request.

**Translation of Video**

1. Name of video:

2. Who will translate the video? And what are their qualifications as a translator?

3. Who will produce and distribute the video?

4. What formats will the video be published in? *Note: It is essential that you put in the print run (the number of copies) you want to produce for DVDs or Blu-rays. We also need the suggested retail price for each format of the book you want to produce. We can’t evaluate your request or make a decision without this information.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Format** | **YES/NO** |  | **RETAIL PRICE** |
| DVD |  | Print Run: |  |
| Blu-ray |  | Print Run: |  |
| Amazon Prime Streaming |  |  |  |
| YouTube |  |  |  |
| Vimeo |  |  |  |
| Other (describe): |  |  |  |
| Other (describe): |  |  |  |

5. Please note that we may not be able to grant either public performance rights or broadcast rights for the translated video depending on the original video.

a. Do you want the right for the video to be shown before public audiences?

b. Do you want the right for the video to be broadcast on television (broadcast, cable, satellite)?

6. Are you able to pay royalties or a fee to translate/produce this video? If so, describe the amount or rate.